

CANTO

PO BOX 458, DURBANVILLE, 7551, SOUTH AFRICA
www.cantowines.co.za

Dear Prospective Client

Welcome to Canto Boutique Winery. This beautiful, serene building with its state-of-the-art tasting room, deli and the most magnificent view as backdrop is the perfect place to celebrate.

‘Canto’, the Italian derivative of ‘Song’ or ‘Singing’: A Place to celebrate!

VENUE PORTFOLIO:

VENUE INCLUDES:

- Venue
- Cleaning of venue after function
- 8 Tables of 1,5 x 1,5 meters
- 1 Table of 1 x 3 meters
- 64 steel and wooded chairs
- 8 Covered chairs
- 4 Bar tables
- 24 Bar chairs
- Site/floor manager for the duration of the function
- 4 outside tables with 4 chairs each
- Canto branded umbrellas

VENUE EXCLUDES:

- Décor
- Serviettes
- Tablecloths
- Wine glasses
- Kitchen Facilities
- Prepping facilities
- Waiter staff
- Bar staff
- Additional tables, chairs, cutlery, crockery, and glassware
- Any form of catering- we have a set list of caterers to choose from (please refer to Addendum B of this document)
- Sound/ DJ
- On-the day coordinator- please ensure that you have an on-the-day coordinator who will be responsible for assisting with set up and on-the-day happenings. Also ensure that the details of the On-the day coordinator be given to our Site manager, so she knows who to contact in case needed.

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VENUE RATES: (prices include VAT)

The booking of Canto Venue will include the use of Canto Function Centre facilities.

- Canto Venue booking fee for weekend nights (Friday-Sunday and public holidays, 16:00-24:00) is R16 800.
An arrangement can be made to use the venue earlier than 16:00 (between 13:00 and 16:00) at an additional R5000.
- Canto Venue booking fee for weekend day functions (Saturdays and Sundays between 09:00-17:00) is R16 800.
- Canto Venue booking fee for Friday afternoons (12:00-18:00) is R8500.
- Canto Venue booking fee for weekday evenings (Monday – Thursday, 16:00-24:00) is R10 000.
- Canto Venue booking fee for half days during the week (Monday – Thursday, between 12:00-17:00) is R5000.

A Breakage deposit of R3000 to be paid with the venue fee and to be paid back after the function.

CEREMONY RATES:

Ceremonies will be the responsibility of the client. Your wedding ceremony can be held onsite should it fall within the appropriate hours as mentioned above. For all weekend functions the venue is only available from 16:00 but at an additional cost of R5000 the venue can be used from 13:00.

No weekend functions to start before 13:00.

GENERAL INFORMATION:

SITE INSPECTION/VIEWINGS

Site inspections will be done by appointment only. Our office hours are Mondays to Fridays 09:00 – 17:00. Saturdays 10:00-16:00 and Sundays 11:00-15:00.

OPERATIONAL HOURS

For evening functions, the venue will be available from 16:00 until 24:00. An arrangement can be made for the use of the venue from 13:00 at an additional cost of R5000. No functions to start before 13:00.

For Day functions the venue will be available from 9:00 until 16:00

Should you wish to extend the end-of-the function time a charge of **R2500,00** per hour will be applicable.

Evening functions only allowed to be extended until 01:00.

Set up can be done the day before the function. Clearing and breakdown to be done on the morning after the function between 7:30 and 09:30– this will be confirmed when the venue booking is made with the site manager.

Deliveries by external suppliers for items to be used at the function, e.g. décor ONLY to be delivered the day before the function, not 2/3days before.

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SMOKING

The venue is a non-smoking area. Smoking will only be allowed in open areas. Please notify all guests during speeches. Vaping and e-cigarettes also not allowed in the venue or tasting room.

WINE TANKS

There will be a R50 000 fine to be paid if any guest tamper with the wine tanks and barrels during the function.

BAR RATES

Cash bar to be done by the venue. No cash bar allowed by any outside party. There is a set cash bar list that has been approved by the owner. Venue to arrange for bar staff, but bar staff to be paid by the person hiring the venue.

CATERING

Canto does not have their own in-house catering or kitchen facilities. We do however provide a set list of caterers that you can choose from. The list is quite extensive and caters for anything from food trucks, to buffet, to plated food and comes with a wide range of price options for you to choose from. For our preferred list of caterers, please refer to Addendum B of this document.

STAFF

- No staff (waiter and bar) included in the venue price.
- Waiter staff: R130 per head waiter per hour; R100 per waiter per hour (1 waiter per 10 guests)
- All functions require 1 head waiter.
- Bar staff R100 per barman per hour (1 Barman per 30 guests)

CLOSING TIME

- There must be a responsible person to ensure guests leave the premises within 45minutes after the closing time. If failed to do so, a fine of R2500 must be paid for every hour after.
- Responsible person's details to be given to the site manager before the function
- Last rounds 20minutes before closing time.

PRE-DRINKS

- No alcohol to be brought in by an outside party for pre-drinks
- Canto can assist you with an available list of pre-drinks- please refer to addendum A of this document

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SAFETY & SECURITY

Canto Function Centre and its staff will not take any responsibility for any loss, damage or expenses in connection with personal injury, illness, property damage to any item, or equipment, or theft resulting from the use of any facilities at Canto Function Centre. By signing the contract, the client agrees to pay for any damage to the interior or exterior of the said property or its furnishings resulting from actions taken by client, their guests or by any person contracted by client for the event. The client agrees that Canto function Centre and its employees will not be held liable, including legal fees for anything pertaining to the above mentioned. Free and sufficient parking will be provided for your guests.

The DO'S and the DONT'S

The following is a list of rules and regulations to be upheld by CLIENT(S), which includes all EVENT PLANNERS and VENDORS who are involved in the planning and execution of a special event on the premises of Canto Function Centre:

- Decorations: All decorations must be removed without leaving damages. Be kind and leave the property as you found it. If lit candles are used, we ask that you provide a glass base for each candle.
- NO nails, drawing pins or screws may be hammered into walls or wood.
- NO electric wiring for lighting may be disconnected by any rental company to connect their lighting.

COURTESY PROTOCOL

Canto Function Centre reserves the right to request any person or group of people acting unruly and contrary to rental regulations to leave the premises. Assistance from law enforcement agencies may be acquired if this request is not met immediately.

BOOKING OF VENUE

If you would like to book Canto Function Centre please let us know and we will send you the client contract to fill in, including the proof of payment.

PAYMENT FOR VENUE

Full payment of R16 800 to be paid to confirm booking

INFORMATION AND PRICING PAMPHLET for 2020

- In the event of a cancellation, **50% is refundable if cancelled more than 3 months prior to the event; if the cancellation is within 3 months then there is nothing refundable.**
- In the event of a fire the venue fee will be refundable. **Canto will not be held responsible for any other costs or the provision of another venue.**
- Please use your name and date of function as reference.
- No cheques will be accepted.
- Canto requests permission to use your wedding photography on its relevant internet platforms and marketing collateral. A release form will be provided as an addendum.

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BANKING DETAILS FOR VENUE

Casadobe Props (Pty) Ltd t/a/ Operational
Current Account
Nedbank Limited
Branch: Tygerberg Winelands
Account nr: 107 375 9334

CONTACT DETAILS

Karien Oberholzer (Tasting room and Site Manager)
021 492 2821
info@cantowines.co.za

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PRE-DRINKS:

- Bottles of beers and ciders can be purchased at R30 per drink. Beer and ciders can only be purchased in cases of 24, depending on what our supplier has.
- G&T on tap is available for R3 000 per keg. This can only be purchased per keg and you can get approximately 60 x 500ml glasses out of a keg. We supply 500ml glasses, any other glasses can be hired in on the clients' own account.
- Beer on tap is available for R2 300 per keg. (Lager or Indian Pale Ale) This can only be purchased per keg and you can get approximately 55 x 500ml glasses out of a keg. We supply 500ml glasses, any other glasses can be hired in on the clients' own account.
- Only Canto wines may be used on the event.

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PRE-DRINKS ORDER FORM:

OPTIONS	Price	ORDER
Beers & Ciders (case of 24)	R720,00	
G&T on tap	R3 000,00	
Beer on tap: Larger	R2 400,00	
Beer on tap: Indian Pale Ale	R2 400,00	
TOTAL		
CANTO RANGE	Price per bottle (including VAT)	ORDER
Canto Sauvignon Blanc 2020	R90,00	
Canto Chardonnay (unwooded) 2020	R90,00	
Canto Wooded Chardonnay 2018	R200,00	
Canto Pinotage 2019	R120,00	
Canto Merlot	R160,00	
Canto Chardonnay MCC Brut 2016	R195,00	
Canto Shiraz Rose MCC Brut 2018	R195,00	
Canto Pinot Noir MCC Brut 2017	R180,00	
Canto Chardonnay / Pinot noir MCC Brut	R180,00	
TOTAL		

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SERVICE PROVIDERS:

These Catering companies are hand-picked by us to insure you get the best quality food. They can cater for all your needs and at your preferred budget. Choose from plated food, buffets, canapés, harvest table, popup stations and many more.

Company Name	Contact person	Number	Email
Malita Joubert Catering	Maudre Viljoen	084 443 1999	info@malita.co.za
Authentic Cooking	Sally Mika	083 897 2647	Sally@authenticcooking.co.za
Wilinda Hanekom Catering	Wilinda Hanekom	082 797 0869	wilinda@swier.co.za
Ruan Van Heerden Catering	Ruan Van Heerden	082 826 2207	ruan@pcnetmail.co.za

Please see below other suppliers / companies that we recommend helping you with your function. These suppliers and companies have been working with us on most of our functions. They come highly recommended.

Event Companies / Coordinators

- Brenda - 081 271 7000
- Wilinda Hanekom - 082 797 0869
- Elizma (infinite concepts) - 082 564 0347

Hiring Companies (decorations and more)

- Authentic planning - 072 241 6418 / 083 518 5319
- S Rentals - 072 7614 876
- In & Out events – 078 593 5718

DJ's

- Nick - 079 342 2495
- Ferdi -083-209-1137
- Cape DJ – Andy Hawes 072 997 2535

Tents

- Cape tents – 072 764 6226

Photographers

- Lilac - 083 782 8123
- Koringkriek – 083 424 1297
- Wildflower - nadia@wildflowerphotography.co.za
- Debbie Lourens – debbie@debbielourens.com

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- Linda van Dyk – 072 295 0520