

# CANTO

PO BOX 458, DURBANVILLE, 7551, SOUTH AFRICA  
[www.cantowines.co.za](http://www.cantowines.co.za)

Dear Prospective Client

Welcome to Canto Boutique Winery. This beautiful serene building with its state of the art tasting room, deli and the most magnificent view as backdrop is the perfect place to celebrate.

'Canto', the Italian derivative of 'Song' or 'Singing': A Place to celebrate!

## VENUE PORTFOLIO:

### VENUE INCLUDES:

- Venue
- Cleaning of venue after function
- 8 Tables of 1,5 x 1,5 meters
- 1 Table of 1 x 3 meters
- 64 steel and wooded chairs
- 8 Covered chairs
- 4 Bar tables
- 24 Bar chairs

### VENUE EXCLUDES:

- Décor
- Serviettes
- Tablecloths
- Glasses
- Kitchen Facilities
- Prepping facilities
- Waiter staff
- Bar staff
- Additional tables, chairs, cutlery, crockery and glassware
- Any form of catering
- Sound/ DJ

### VENUE RATES:

The booking of Canto Venue will include the use of Canto Function Centre facilities. Canto Venue booking fee is **R14 000 (Inclusive of VAT)**.

### CEREMONY RATES:

Ceremonies will be the responsibility of the client. Your wedding ceremony can be held onsite should the time not conflict with tasting room opening hours.

Morning ceremonies can be arranged at additional costs.

# CANTO

PO BOX 458, DURBANVILLE, 7551, SOUTH AFRICA  
www.cantowines.co.za

## GENERAL INFORMATION :

### SITE INSPECTION/VIEWINGS

Site inspections will be done by appointment only. Our office hours are Tuesdays to Fridays 09h00 - 17h00. Saturdays 10h00-15h00.

No site inspections on a Sunday or a Monday.

### OPERATIONAL HOURS

For evening functions the venue will be available until 24h00 and morning functions until 16h00.

Should you wish to extend these times: a charge of **R1000,00** per hour will be applicable.

The venue is only available until 01h00. Extra time must be booked in advance. If not used, the payment will be refunded to you together with the breakage deposit.

Setup to be discussed with the venue coordinator to fit in with cellar operations. Clearing of setups usually the Monday or Tuesday after the event, depending on cellar activities – this will be confirmed when the venue booking is made with the venue coordinator.

### SMOKING

The venue is a non-smoking area. Smoking will only be allowed in open areas. Please notify all guests during speeches.

### WINE TANKS

There will be a R50 000 fine to be paid if any guest tamper with the wine tanks during the function.

### BAR RATES

Cash bar done by the venue. Not allowed to do your own cash bar. There is a set cash bar list which is not allowed to be changed.

### CATERING

Catering is done by your own preferred caterer. External caterers are to be used. Canto has a preferred list of caterers; but if your caterer is NOT on that list then references need to be provided to ensure high quality of catering.

### STAFF

- No staff included in the venue price.
- Waiter staff ( R70 per waiter per hour ) Preferably 1 waiter per 10 guests
- Bar staff (R800 for 2 bar men) 1 Bar man per 40 guests

### Closing time.

- 1 person must be responsible for all guests to leave the premises within a half an hour after the closing time. If failed to do so, a fine of R3000 must be paid for every hour after.

# CANTO

PO BOX 458, DURBANVILLE, 7551, SOUTH AFRICA  
www.cantowines.co.za

## SAFETY & SECURITY

Canto Function Centre and its staff will not take any responsibility for any loss, damage or expenses in connection with personal injury, illness, property damage to any item, or equipment, or theft resulting from the use of any facilities at Canto Function Centre. By signing the contract, the client agrees to pay for any damage to the interior or exterior of the said property or its furnishings resulting from actions taken by client, their guests or by any person contracted by client for the event. The client agrees that Canto function Centre and its employees will not be held liable, including legal fees for anything pertaining to the abovementioned. Free and sufficient parking will be provided for your guests.

## The DO'S and the DONT'S

The following is a list of rules and regulations to be upheld by CLIENT(S), which includes all EVENT PLANNERS and VENDORS who are involved in the planning and execution of a special event on the premises of Canto Function Centre:

- Decorations: All decorations must be removed without leaving damages. Be kind and leave the property as you found it. If lit candles are used, we ask that you provide a glass base for each candle.
- NO nails, drawing pins or screws may be hammered into walls or wood.
- NO electric wiring for lighting may be disconnected by any rental company to connect their lighting.

## COURTESY PROTOCOL

Canto Function Centre reserves the right to request any person or group of people acting unruly and contrary to rental regulations to leave the premises. Assistance from law enforcement agencies may be acquired if this request is not met immediately.

## BOOKING OF VENUE

If you would like to book Canto Function Centre please sign and fill in the Contract form and sent it back to us including the proof of payment.

## PAYMENT FOR VENUE

Full payment of R14 000 to be paid to confirm booking

## INFORMATION AND PRICING PAMPHLET for 2020

- In the event of a cancellation, **50% is refundable if cancelled more than 3 months prior to the event; if the cancellation is within 3 months then there is nothing refundable.**
- In the event of a fire or any unforeseen circumstances as from Canto function center side, the venue fee will be refundable. **Canto will not be held responsible for any other costs or the provision of another venue.**
- Please use your name and date of function as reference.
- No cheques will be accepted.

# CANTO

PO BOX 458, DURBANVILLE, 7551, SOUTH AFRICA  
[www.cantowines.co.za](http://www.cantowines.co.za)

## **BANKING DETAILS FOR VENUE**

Casadobe Props (Pty) Ltd t/a/ Operational

Current Account

Nedbank Limited

Branch: Tygerberg Winelands

Account nr: 107 375 9334

## **CONTACT DETAILS**

Karien Oberholzer (Tasting room and on-the day coordinator)

021 492 2821

[info@cantowines.co.za](mailto:info@cantowines.co.za)

Dinah Dick (Function coordinator)

072 320 7030

[dinah@nuibawines.co.za](mailto:dinah@nuibawines.co.za)

# CANTO

PO BOX 458, DURBANVILLE, 7551, SOUTH AFRICA  
www.cantowines.co.za

## CONTRACT CONFIRMATION

When signing this contract you accept all the terms and statements mentioned in the information and price pamphlet.

## FUNCTION DETAILS

### *Contact Details*

Name & Surname: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Home / Work phone number: \_\_\_\_\_

ID number: \_\_\_\_\_

### *Contact Details for person responsible for payment ( if not the same as above)*

Name & Surname: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Home / Work phone number: \_\_\_\_\_

ID number: \_\_\_\_\_

### *Function Detail*

Function Date: \_\_\_\_\_

Amount of guests: \_\_\_\_\_

Signed on \_\_\_\_\_ day of 20\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

# CANTO

PO BOX 458, DURBANVILLE, 7551, SOUTH AFRICA  
www.cantowines.co.za

## INFORMATION AND PRICING PAMPHLET 2020

- ✓ Should a cancellation take place more than 3 months prior to the event 50% of the venue fee will be paid back. Should the cancellation take place within 3 months no fee will be refundable.
- ✓ Canto Function Centre and its staff will not take any responsibility for any injuries due to negligence or any other cause that led to the problem.
- ✓ Canto Function Centre reserves the right to request any person or group of people acting unruly and contrary to rental regulations to leave the premises. Assistance from law enforcement agencies may be acquired if this request is not met immediately.
- ✓ No electric wiring for lighting may be disconnected by any rental company to connect their lighting.
- ✓ NO nails, drawing pins or screws may be hammered into walls or wood.
- ✓ Please note that NO drinks may be outsourced.
- ✓ R1000.00 per hour will be charged after 24h00/16h00
- ✓ You will be held liable for any damages and breakages that may occur during the function.
- ✓ Canto management has the right to control the volume of the music during the function.

Signed at \_\_\_\_\_ on this date of \_\_\_\_\_ 20 \_\_\_\_\_

Signature: \_\_\_\_\_

Witness: \_\_\_\_\_

PLEASE SEND THIS FORM INCLUDING THE PROOF OF DEPOSIT PAYMENT BACK TO US TO  
CONFIRM YOU'RE BOOKING